

General information

In preparation for your trade fair participation, we would like to provide you with important information on traffic organisation at the Leipziger Messe exhibition grounds. We kindly ask you to also inform your stand construction companies, service providers and agencies of this information and to observe the Technical Guidelines of Leipziger Messe GmbH, in particular:

Section 1.1. House Rules of Leipziger Messe GmbH

Section 2.1. Traffic Regulations

as well as further traffic management rules and information

Pkt. trendfairs: Exhibitor regulations / Conditions of participation

Pkt. Technical guidelines for flue gas connections

Access regulation during set-up & dismantling

Vehicles without loading or unloading order by the authorised exhibition freight forwarder may only be **registered** for access to the exhibition site at **Check-in 1 or 2**. For logistic reasons, we distinguish between vehicle types. Both check-in counters are located at the **outdoor area 2**.

Check-in 1 - Trucks for all halls

Check-in 2 - Cars / Transporters for all halls

Access to the exhibition centre is only possible against payment of a deposit. The valid deposit amounts can be found on page 3 and will be forfeited if the time limit is exceeded! If the deposit deadline is met, the refund will also be made at Check-in 1 or 2.

The specified end time of the check-ins is the last return of the deposit.

Transport vehicles may park **for free** in the parking lots **outside of the exhibition grounds**. It is possible to enter the grounds **by foot** via **gate South 3**.

Throughout the entire set-up and dismantling period, the designated fire access routes and no-stopping zones must be kept clear at all times.

Directions and arrival

You can reach our exhibition site via the **A14** motorway, exiting at "**Leipzig Messegelände**" and along the **„Messe-Allee“** or via the **B2 („Maximilian Allee“)**, turning off at „Messe-Allee“. Please follow the signs "Aussteller" on the access roads.

Set-up / Dismantling

Access to **Check-In** on **outdoor area 2** is via the access to **parking P2** on the **Handelsring road**.

Afterwards access to **Hall 5** is via the **North 1** entrance.

During the exhibition

Access to **Hall 5** is via the **South 1** entrance on the **Messe-Allee road**.

Freight forwarding services

For safety and control reasons, the use of cranes, forklift trucks and other motorised industrial trucks for loading, unloading, assembly and dismantling on the exhibition grounds is reserved for authorised exhibition forwarding agents only.

Registration for entry to the site takes place at the **DHL counter** on **outdoor area 2**. **With a freight forwarding order of DHL**, you will receive access to the site **without payment of a deposit**.

No empties may be stored on the stands, inside the halls, in the hall ancillary rooms or on the outdoor area during the set-up, trade fair and dismantling periods. Removal and storage can be organised by **DHL Global Event Logistics GmbH**.

Contact:

DHL Global Event Logistics GmbH
 Filiale Leipzig
 Messe-Allee 1
 04356 Leipzig
 Phone: +49 341 678-7244
 Email: fairs.lej@dhl.com

Security deposit policy during the event

During the event, entry to the exhibition site for decorative set-up work, deliveries or collections is only possible for **1 hour** on **payment** of a **deposit**. Deposit receipts are available at the **deposit offices at the South 1** access points.

The payment will only be refunded, if the vehicle leaves the exhibition site within the deposit period. If the time period is exceeded, the deposit will be forfeited.

The end time below is the last return of the deposit!

Parking during the event

For the duration of the event, access to the exhibition site is only permitted with special parking authorisation in the form of a **long-term parking permit for the inner grounds**.

If you still need long-term parking tickets when you arrive, you can purchase them at the **last-minute counter** from a staff member of **city-parking**.

Last-minute counter at the North 1 access point
 27.04.2025 from 9 am until 6 pm

Parking in the courtyards between the halls is prohibited (emergency evacuation areas).

Last day of the event: 30.04.2025

During the dismantling period the same access policy as for the stand construction period applies.

Attention: On the last day of the event, the exhibition site will be open to transport vehicles (incl. cars) for dismantling **no earlier than 8 pm** and will be regulated exclusively by **deposit via Check-in 1 or 2**.

Delivery of empties by authorised exhibition freight forwarder

4 pm to 6 pm - Delivery of stored empties to the exhibition halls by authorised exhibition freight forwarder

6 pm to approx. 8 pm - Delivery of empties to the exhibition stands (exclusively by authorised exhibition freight forwarder)

The inner courtyards between the halls will be cleared for the entry of dismantling vehicles at around 8 pm.

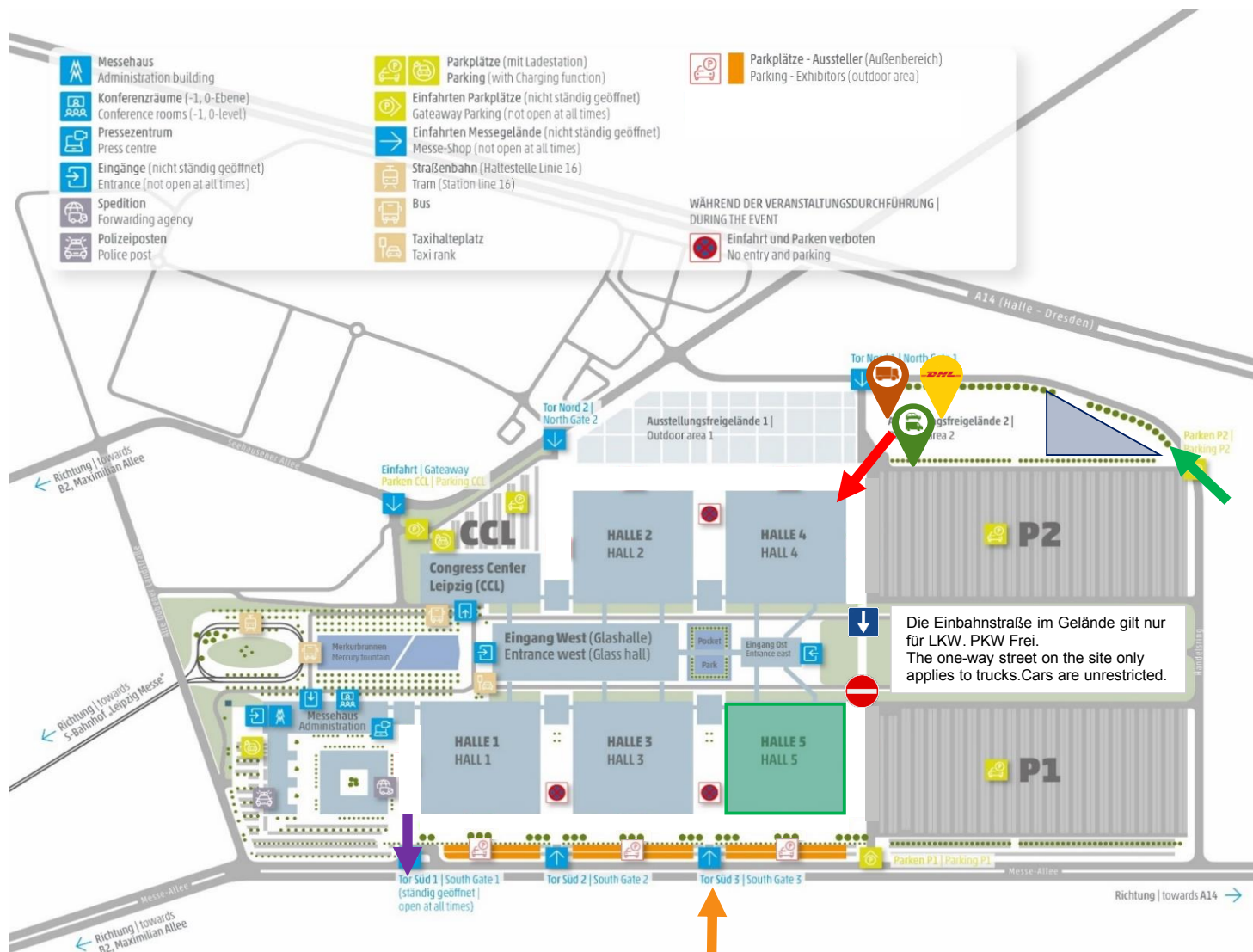
Phasen <i>Phases</i>	Vorgezogener Aufbau <i>Early set-up</i>	Aufbau <i>Set-up</i>	Messelaufzeit <i>Exhibition time</i>	Letzter Messetag <i>Last day of the event</i>				Abbau <i>Dismantling</i>	
Datum <i>Date</i>	22.04.2025 - 23.04.2025	24.04.2025 - 27.04.2025	28.04.2025 - 29.04.2025	30.04.2025				01.05.2025 - 02.05.2025	03.05.2025
Zufahrt Nord 1 Halle 5 <i>Hall 5</i>	07:00 - 22:00	07:00 - 22:00	Geschlossen <i>Closed</i>				20:00 - 24:00	00:00 - 24:00	00:00 - 22:00
Zufahrt Süd 1 Halle 5 <i>Hall 5</i>	Nur Ausfahrt! <i>Exit only!</i>		07:30 - 19:00	08:00 - 12:00	12:00 - 18:00	18:00 - 20:00	Nur Ausfahrt! <i>Exit only!</i>		
Zufahrtsbedingungen <i>Access regulations</i>	Kautionsregelung <i>Security deposit</i> Check-in Freigelände 2 Outdoor area 2 täglich <i>daily</i> 07:00 - 22:00		Kautionsregelung <i>Security deposit</i> Süd 1	Kautionsregelung <i>Security deposit</i> Süd 1			Kautionsregelung <i>Security deposit</i> Check-in Freigelände 2 Outdoor area 2 20:00 - 24:00 07:00 - 22:00 07:00 - 18:00		
Check-in 2 PKW & Transporter <i>Cars & vans < 5 m</i>	100 € pro Fahrzeug <i>100 € per vehicle</i> (inkl. Anhänger <i>trailer included</i>) max. 2 Std. <i>max. 2 hours</i>		Parken nur mit Dauerparkschein <i>Parking only with long-term parking permit</i>		Keine Einfahrt <i>No access</i>		100 € pro Fahrzeug <i>100 € per vehicle</i> (inkl. Anhänger <i>trailer included</i>) max. 2 Std. <i>max. 2 hours</i>		
Check-in 1 LKW <i>Trucks</i> > 5 m	200 € pro Fahrzeug <i>200 € per vehicle</i> (inkl. Anhänger <i>trailer included</i>) max. 3 Std. <i>max. 3 hours</i>		100 € pro Fahrzeug <i>per vehicle</i> + 100 € pro Anhänger <i>per trailer</i> max. 1 Std. <i>max. 1 hour</i>		Keine Einfahrt <i>No access</i>		200 € pro Fahrzeug <i>200 € per vehicle</i> (inkl. Anhänger <i>trailer included</i>) max. 3 Std. <i>max. 3 hours</i>		

Beachten Sie bitte auch, dass der 1. Mai 2025 in Deutschland ein Feiertag ist und ggf. Sonderzuschläge und Fahrverbote zu berücksichtigen sind.
 Please notice that the 1st of May 2025 is a public holiday in Germany and you have to take additional charges and transport restrictions into account.

Messezeiten <i>Exhibition times</i>			
Tag <i>Day</i>	Datum <i>Date</i>	Besucher <i>Visitors</i>	Aussteller <i>Exhibitors</i>
Mo <i>Mo</i>	28.04.2025	09:00 - 18:00	07:30 - 19:00
Di <i>Tue</i>	29.04.2025	09:00 - 18:00	07:30 - 19:00
Mi <i>Wed</i>	30.04.2025	09:00 - 18:00	07:30 - 19:00

Änderungen dieser Vorgaben sind bei entsprechenden Erfordernissen möglich.
 Dem Einweisungspersonal vor Ort ist jederzeit Folge zu leisten.
These guidelines may be changed if necessary.
Any instructions from on-site staff must be obeyed at all times.

trendfairs GmbH
 Yasemin Eker | 0171 359 1637 | eker@trendfairs.de

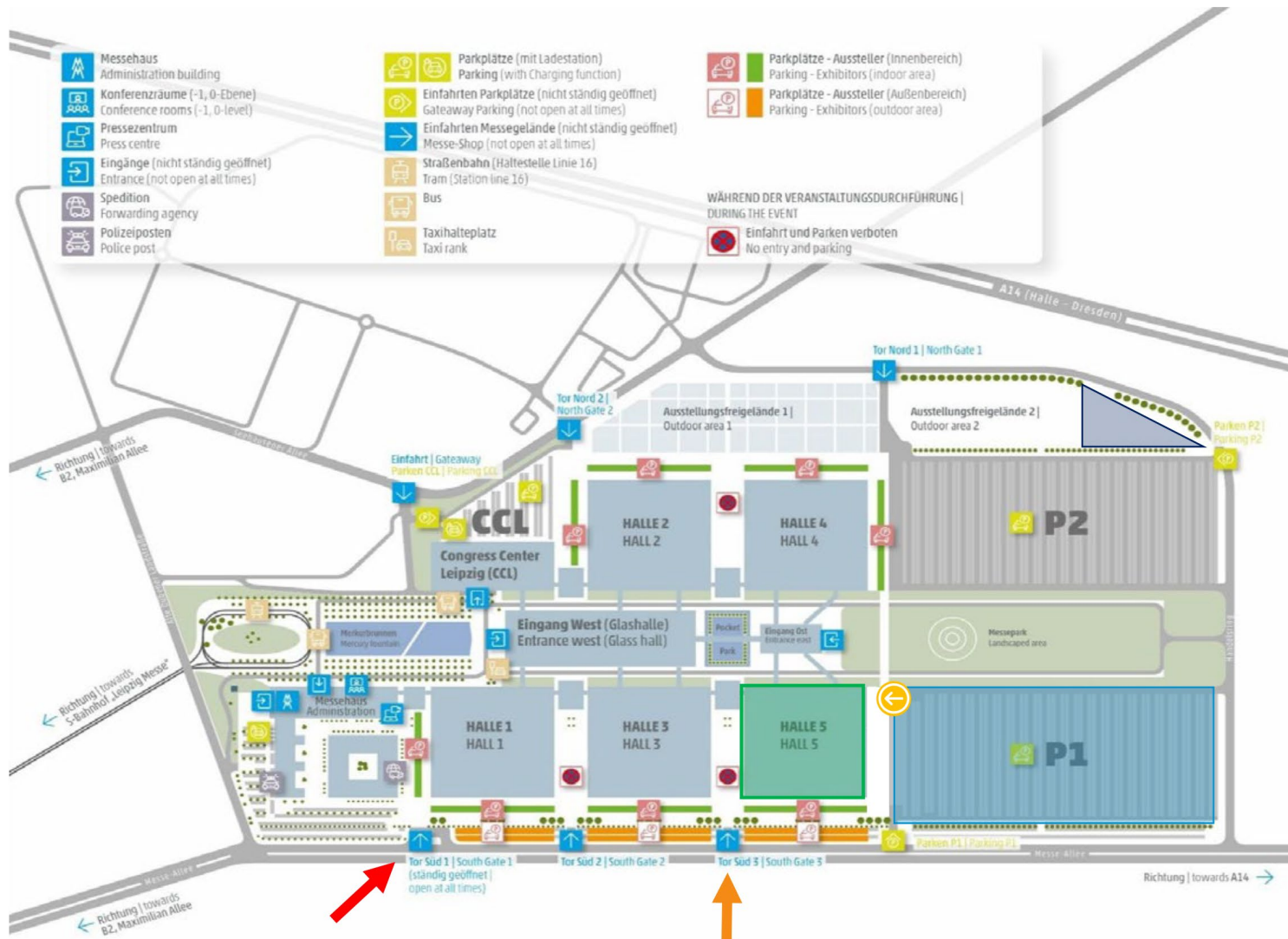


Geländeplan Aufbau / Abbau

Site plan for set-up / dismantling

22.04.2025 - 27.04.2025 | 30.04.2025 18:00 - 03.05.2025

- Zufahrt P2 zum Check-In
Access P2 for Check-In
Handelsring
- Check-In 1
LKW | Truck
- Check-In 2
PKW, Transporter | Car, van
- Check-In DHL
- Ausstellerezufahrt
Exhibitors access & exit
Nord 1
- Ausstellerausfahrt
Exhibitors exit
Süd 1
- Ausstellerparken Süd 3
Exhibitors parking south 3
- PKW + Transporter Parkplatz
Car + van parking
- LKW Parkplatz
Truck parking



Geländeplan Messelaufzeit

Site plan during the exhibition

28.04.2025 - 30.04.2025