



## Exhibitor Info No. 13 WORLD OF FIREPLACES, 17 - 19 April 2023

### Online Exhibition, Exhibitor Passes, Instructions for Set-up & Dismantling

Dear Sir or Madam,

Today we are once again providing you with summarised information so that you are well prepared for the fair and the set-up phase.

### Your participation in the Online Exhibition

Every exhibitor at WORLD OF FIREPLACES is automatically also a participant in the online exhibition. Please remember to maintain the contents of your virtual exhibition stand by **11 April 2023** at the latest.

We will close the portal on 12 April and hide representations without content.

[View your online participation](#)

### Exhibitor passes

Each member of staff on your stand requires their own personal exhibitor pass for the duration of the fair. This is free of charge. You can either print it out or download it to your wallet.

During **set-up and dismantling**, your service partners and you **do not need any passes**.

[Register passes for exhibitors](#)

[Traffic Guide](#)

Please read the traffic guide with information for you and your service partners about traffic and access to and from the exhibition grounds before, during and after the fair. Please forward this to your service partners.

Traffic Guide

## Set-up and dismantling

### SET-UP

Stand construction ends on 16 April 2023 at 12 noon. After this time, only dirt-free decoration work on the stand is permitted. All aisles must be clear at this time.

### DISMANTLING

During the entire duration of the fair, it is obligatory to operate the stand from 9 a.m. to 6 p.m.. This also applies to the last day of the fair, 19 April 2023 until 6 p.m.

Dismantling teams can enter the fairgrounds from 6 pm on Wednesday, 19 April 2023. Plan your travel accordingly.

## Delivery and storage

### DELIVERY AND STORAGE OF TRADE FAIR GOODS

The exclusive trade fair forwarding agent at the Leipzig Trade Fair Centre is: DHL Global Event Logistics GmbH Phone: +49 341 678-7244 Leipzig Branch Fax: +49 341 678-7241 Messe-Allee 1, 04356 Leipzig E-mail: [fairs.lej@dhl.com](mailto:fairs.lej@dhl.com).

## Ticket code for your visitors

To invite your customers, you will receive your individual ticket code for a permanent ticket for free admission (value 29 € / permanent ticket).

Ticket code use is free of charge and unlimited for you as an exhibitor.

Admission to WORLD OF FIREPLACES is for trade visitors only.

Your customers can redeem the code here: <http://www.world-of-fireplaces.de/checkin>

A personal email address is required for each ticket.

Your ticket code is:

{{ contact.TICKETCODE }}

## Previous exhibitor info

All exhibitor information are numbered. If you have missed a past exhibitor info, you can read it at any time. Here you can find all exhibitor information in retrospect:

Previous exhibitor info

You can also find this exhibitor information in German [here](#).

Do you have any questions? Send us an e-mail or give us a call.

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Kind regards

Yasemin Eker

**wir sehen uns.**

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